Chester-Andover Elementary School
Local Educational Technology Plan
July 1, 2007 – June 30, 2009

III. Goal Section

Goal	Action Steps	Priority	Indicators for Actions	Measure	Timeline
Goal # 1: Continue to support the successful strategies from the past plans.	Technology Committee will provide teaching staff and administrators with a goal setting model for increasing technology integration.	1	• Teachers submit technology goal planning sheets. • Teachers have demonstrated completion of their technology goal via the method documented in the goal planning document.	Sheets collected Completions verified	June, annually By May, annually
	Increase awareness of and give teachers access to resources promoting effective strategies for integrating technology.	2	• A web page with links to the Vermont GCEs, ISTE's National Educational Technology Standards – Refresh, 21st Century skills sites, is created and staff notified of it's existence at a staff meeting or inservice.	Web page done	10/2007
	Require teachers to complete an Essential Skills survey in June.	1	• Teachers submit Essential Skills survey.	Sheets collected	June annually
	Update and use a "desired state" formula to plan for technology purchases.	1	• Technology Committee validates and/or updates existing formula for use in budget process.	Formula used for budget planning	Annually, at budget time
	The Technology Committee and administration will work together to plan for needed equipment acquisition and removal in a regular cycle of reviews and recommendations.	1	• Needs reviewed • Existing equipment evaluated for disposal, relocation, and/or re-purposing. • Acquisitions recommended. • School board approval. • Delivery in summer • Professional development • Input to budget – October	Equipment required to support instruction is current and in working order.	April Late June/July May June Aug, Oct-March

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	Commit to networked wireless laptop computing.	1	• Students have access within the building to computers in a quantity needed- when and where needed. • Teachers have full time access to a computer and the internet from any location.	All staff and students can connect to the school network and the internet from any computer in the building.	On-going
	Provide centralized checkout of other digital equipment, peripherals and accessories.	2	• Equipment is available through the library on an as-needed basis.	Equipment is checked out and used.	In place, on-going
	Continue support for the Technology Coordinator position.	1	• Budget provides funding for Technology Coordinator .6 FTE or greater.	Funding is in budget	Annually
	School administrators with input from the Technology Coordinator select 4-6 certified teachers to be Teacher Leaders and to serve on the Technology Committee.	1	• Teachers assigned	Teachers are assigned and working together on committee goals.	September, annually.
	There will continue to be a Technology Committee that is composed of the designated Teacher Leaders and chaired by the Technology Coordinator.	1	• Technology Committee is in place, meeting regularly and working towards educational technology goals that have been submitted in a documented committee action plan.	Committee action plan is in place.	In place, ongoing, annually in September.
	Provide all classroom teachers an opportunity to meet one-on-one with the technology coordinator or teacher leaders on a weekly or as needed basis to assist them in achieving their technology goals.	1	• Teachers are meeting with their mentor, if requested. • Teacher leaders are working with other teachers in their grade level teams.	Meetings are occurring	Ongoing

Goal	Action Steps	Priority	Indicators for Actions	Measure	Timeline
	Provide release time to attend workshops, conferences, seminars, demonstrations and school visits.	1	• Teachers are able to schedule time to attend conferences, and other events in support of achieving their technology integration goal.	Principal approves requests.	Ongoing
	Technology Committee will periodically sponsor Technology Nights and information sessions for parents and community.	2	• Educational Technology Nights (fair) occur every 2-3 years in Winter.	The events occur in the timeframe indicated.	By end of plan.
Goal # 2: Support the Chester-Andover Elementary School 2007-2008 and 2008-2009 Action Plans	Keep the school web site up-to-date with relevant, timely and accurate information and provide a variety of means for parents to communicate with school personnel including offering FirstClass accounts to families for a more interactive collaborative opportunities personalized to family interests and needs	1	• School web site includes information on school status, lunch, important announcements, school and community activities calendar, curriculum information, Parent Handbook, etc… • Parents will continue to be able to communicate with any and all staff members by e-mail. Staff members are required to check e-mail daily by 2 PM. • Parents and teachers regularly communicate via email if parent chooses. • Increasing percentage of families request FirstClass accounts	Feedback from parents and community members regarding the ease of obtaining information from the school electronically.	Ongoing
	Setup and use PowerSchool for recording and tracking disciplinary actions.	1	• Assistant Principal and Administrative Assistant are trained to set up and use PowerSchool Discipline Logs. • Needed reports can be generated from the data.	Discipline Logs are being used to support admin goals	Summer/Fall 2007
	Implement school-wide the district-wide K-6 standards based (PowerSchool) report card.	1	• Testing is completed and teachers trained.	First Trimester report cards are issued.	Begin in November.

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	Maintain up to date school calendar on FirstClass and school website.	1	• School staff post events to calendar.	Calendar maintains a high level of accuracy.	Ongoing
	Implement fully (Grades 2-6) the NWEA MAP testing (Math, Reading and Language Usage) and subsequent data analysis.	1	• Tests are administered • Test results are interpreted and communicated to teachers, parents and students.	Testing provides useful feedback.	Ongoing
Goal # 3 Define and pilot how to move classroom teachers from integrating technology into curriculum to transforming curriculum with educational technology.	Technology Committee will detail the steps needed to gain more information on beginning this process in the annual Technology Committee Action Plan.	1	• Plan is written and submitted to Principal for approval.	Plan is approved.	10/2007
	Create awareness of and give teachers access to resources promoting effective strategies for transforming their curriculums.	2	• A web page with links to the Vermont GCEs, ISTE's National Educational Technology Standards – Refresh, 21st Century skills sites, is created and staff notified of it's existence at a staff meeting or inservice.	Web page done	10/2007
	Teacher Leaders will work within their grade level teams to pilot successful techniques/materials into all classrooms within the grade level to further support Student Technology Standards expected at that level.	2	• Teacher leaders regularly lead technology discussions during grade level meeting times.	Feedback to Technology Committee	Ongoing
	Technology Committee will acquire and test out new technologies for applicability	2	• Technology Committee members are actively experimenting with new technologies and sharing experiences with other committee members throughout the year.	Committee meetings occur regularly	Ongoing

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Goal # 4 Support supervisory union initiatives to expand the use of technology to assess student progress.	Additional professional development in support of using NWEA MAP tools.	1	• Vendor workshops are scheduled	workshops occur	2007-2008
	Evaluate FitnessGram program for implementation across the supervisory union.	2	• Create proposal for implementing FitnessGram. • Request funding through CFG Funds.	Decision to implement or not occurs.	9/2007
	Expand the use of the parent portal of PowerSchool to communicate student progress to parents	2	• Provide option to parents to receive school news electronically.	Parents request and use PowerSchool for daily bulletin information.	Ongoing